



Research Centres 2016 Phase 2 Call - Information Webinar

November 16th 2021

Dr. Mark Daly – Scientific Project Officer

Dr. Finnian Hanrahan – Scientific Programme Manager

Dr. Kevin Walsh – Head of Research Centres

Webinar Instructions

- This webinar consists of a short PowerPoint presentation with voiceover
- Following the presentation there will be a Q&A session
- Please have the FAQ document to-hand
- Submit questions by the Zoom chat function – please be concise
- We will post a link to the presentation on [sfi.ie](https://www.sfi.ie) following the webinar

Presentation Overview

- Overview of Call Document
- Submission Process
- Checklist
- Q&A

Overview of Phase 2 Call

- Applicable to 2016 RCs (BiOrbic, CONFIRM, FutureNeuro, I-Form and VistaMilk)
- Opportunity to apply for a second phase of funding (6 years duration)
- As part of submission process, four key documents are required
 - Abstract (via email)
 - Progress Report
 - Proposal for Phase 2 funding
 - Cost-share Document
- All documentation available on call webpage ;
- SESAME Application will go live at a later date. ROs and Centre Directors will be notified.

Abstract submission deadline to SFI : 8th Dec 2021, 13:00

Proposal submission deadline (via SESAME): 30th Mar 2022, 13:00

Late and incomplete submissions will not be reviewed.

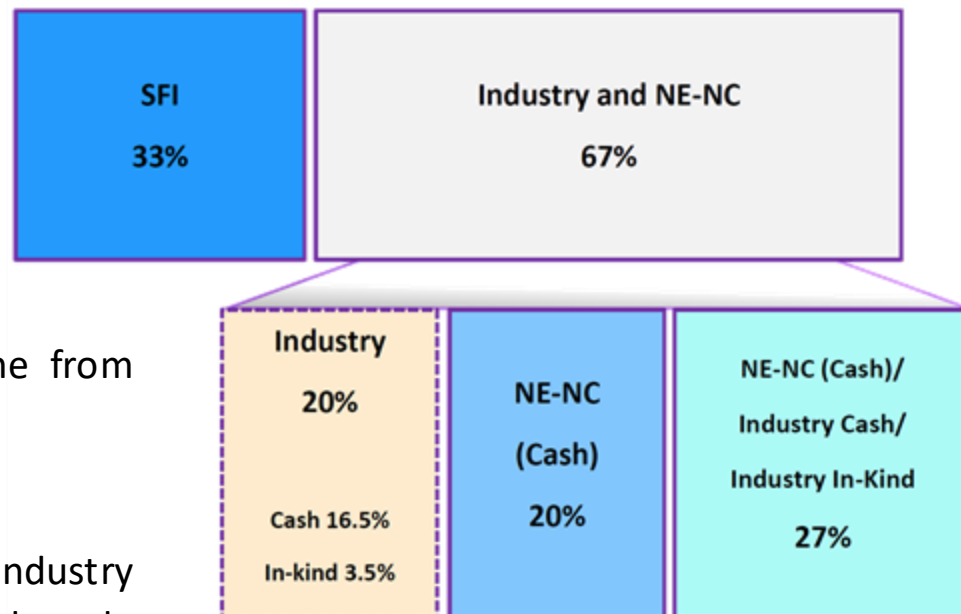
It is assumed that the Lead Applicant and Host Research Body for the Phase 2 proposal will be the current Centre Director and current Host Research Body respectively –if this is to change, SFI should be informed a minimum of 3 months before submission deadline

Summary of eligibility criteria*

Applicant Type	Senior Author Publications	PhD Duration	Involvement in other RCs –What is Permitted
Lead Applicant (Director)	≥10	≥8years	<p>Not eligible to serve as Director or Co-PI in other RCs</p> <p>Eligible to serve as an FI in other RCs subject to assessment of current workload and commitments</p> <p>Minimum time commitment 40% to RC award</p>
Co-Applicant (Co-PI)	≥10	≥8years	<p>Not eligible to serve as a Director in other RCs</p> <p>Eligible to serve as co-PI in 1 additional RC</p> <p>Eligible to serve as an FI in other Centres subject to assessment of current workload and commitments</p>
Funded Investigator (FI)	≥3	≥3years	<p>Eligible to serve as Director in 1 additional Centre</p> <p>Eligible to serve as Co-PI in up to 2 additional Centres but overall time commitment will be assessed</p>

RC Phase 2 Funding Model

- The Phase 2 model depicts an overall Centre Budget which comprises a **33% contribution (direct costs) from SFI** with the remaining **67% coming from both industry (cash plus in-kind) and NE-NC sources (cash only).**
- 20%** of the total Centre Budget must come from industry sources
- 20%** must come from NE-NC sources.
- The remaining **27%** can come from either industry cash, industry in-kind or NE-NC sources (direct costs only).
- Of the **20%** that is required from industry, at least **16.5%** of the total Centre Budget must be from industry cash.
- Phase 2 Centres will be required to meet their cost-share requirements by Year 6
- There is no limit to the amount of funding that can be requested for Phase 2. However, the scale of request will be considered as part of overall assessment, with consideration to value for money and the Centres track record to date in securing industry and non-exchequer, non-commercial (NE-NC) funding.



Call Document

1. Introduction
2. Programme Details
3. Definitions
4. Eligibility
5. Economic and Societal Impact
6. Proposal Review Process and Criteria
7. Funding
- 8. Submission**
9. SFI Policies and Positions
10. Progress Reporting Requirements
11. Further Information
- 12. Appendices**

Appendices

- APPENDIX A: SFI RCs Phase 2 Abstract Sheet
- APPENDIX B: Applicant CV Template
- APPENDICES C to F – Progress Report Template and associated appendices
- APPENDICES G to K - Phase 2 Proposal Template and associated appendices
- **APPENDIX L Cost-share Document**
- APPENDIX M Checklist

Appendix C - Progress Report Template

- The report should cover the entire duration of the Phase 1 award up to the submission deadline (30th March 2022).
- Word Version of Appendix C available here:
<https://www.sfi.ie/funding/funding-calls/research-centres-phase-2/>
- Ensure strict adherence to page limit requirements
 - Submissions violating page limit requirements will not be reviewed
- Related appendices include:
 - Appendix (D) – Clinical Trials and Clinical Investigations
 - Appendix (E) – Responses to Recommendations
 - Appendix (F) – Research Activities
- Unsolicited appendices will result in an ineligible submission

Appendix G – Phase 2 Proposal

- Word Version of Appendix G available here:
<https://www.sfi.ie/funding/funding-calls/research-centres-phase-2/>
- Ensure strict adherence to page limit requirements
 - Submissions violating page limit requirements will not be reviewed
- Related appendices include:
 - Appendix (H) – Investigator Details
 - Appendix (I) – Budget Tables
 - Appendix (J) – Good Research Practice Statement
 - Appendix (K) – Data Management Plan
- Unsolicited appendices will result in an ineligible submission

Appendix L – Cost-share Document (new)

- Appendix L of call document
- Word Version of Appendix L available here:
<https://www.sfi.ie/funding/funding-calls/research-centres-phase-2/>
- Ensure strict adherence to page limit requirements
 - Submissions violating page limit requirements will not be reviewed
- This document consists of 3 sections
 - Funding Diversification in Phase 1
 - Proposed Business Plan
 - Industry Partner Engagement
- Unsolicited appendices will result in an ineligible submission

Submission Process for Phase 2 Call

- Submission through SESAME – SFI's Grants Management System
- The application will go live at a later date. Research Offices and Centre Directors will be notified in advance.
- Documents can be prepared in advance of application being available
 - Co-Applicant CVs
 - Progress Report (**new template**)
 - Phase 2 Proposal (**new template**)
 - Cost-share Document (**new template**)
- All uploads must be in PDF format
- Please allow enough time for Co-Applicant section completion and Research Office review

Submission deadline to SFI : 30th March 2022 at 13:00
Late and incomplete submissions will not be reviewed.

Submission Process - SESAME

- Application will be available through Lead Applicant's SESAME account
– 'Current Applications' tab on home page

Science
Foundation
Ireland **sfi**
For what's next

Profile Change Password User Guide GDPR Acceptance JJ Abrams

Home Activities Helpdesk

smartsimple

Welcome to your SESAME portal JJ Abrams

Please note, regarding call deadlines, we cannot guarantee a response to helpdesk tickets logged within an hour of the call deadline.

[Create a helpdesk ticket.](#)

Profile

3 Applications Pending Action

0 Scientific Reports Pending Action

0 Financial Reports Pending Action

0 Budgets Pending Action

0 Applicant Response Pending Action

0 Other Items Pending Action

OPEN CALLS APPLICATIONS UNDER REVIEW REVIEWER FEEDBACK ACTIVE AWARDS NON ACTIVE APPLICATIONS NON ACTIVE AWARDS

1-2 of 2 < >

Call Name	Deadline	Call Duration	
SFI Research Centres Programme 2021 - Phase 2	March 30th 2022 13:00 Irish time	6 years	View and Apply

Click here

Submission Process - SESAME

SFI Research Centres Programme 2021 - Phase 2

▼ Call Details

Call Name: SFI Research Centres Programme 2021 - Phase 2

Call Description: SFI Research Centres Programme 2021 - Phase 2

Call Duration: 6 years

Amount: Proposals may request funding from SFI of between €1M and €5M per annum (direct costs) over six years.

Eligibility Criteria: This call for proposals is only open to the 5 x 2016 Research Centres, namely BiOrbic, CONFIRM, FutureNeuro, I-Form and VistaMilk.

Call Document: [1_PAGE_ALPHA.pdf](#)

Deadline: March 30th 2022 13:00 Irish time

[Apply](#)

Eligibility Questions

Can you please confirm that you have read and understood the eligibility criteria in the relevant call document, and that you are eligible to apply to this call?

The call document is available at the following [link](#).

☐ Yes ☐ No

[Submit](#)

Submission Process - SESAME

Edit Application



PLEASE NOTE: You cannot submit your application until you have connected your SESAME profile to an **ORCID iD**. Please navigate to your SESAME profile and connect to an ORCID ID in the Identifiers tab. (In cases where the Lead Applicant or Co-Applicant does not have an ORCID ID, it must be created.)

[Download the Call document.](#)

[Download the FAQ document.](#)

Guidelines for Preparation of an SFI Research Centres Phase 2 Application.

1. Please refer to the relevant SFI Programme call document and SESAME guidelines when completing this application.
2. Please complete all mandatory fields under "Additional Contact Information" (e.g. nationality, Year of PhD etc) in your personal profile prior to submission.
3. Lead applicant (and co-applicants where applicable) must use the official SFI CV template. Please download the relevant CV template from [here](#).
4. Please click Save Draft both before adding attachments and after addition of Collaborators or Co-applicants.
5. To add co-applicants to your application, you will need their SFI PIN number located in their SESAME Profile. Co-applicants must provide this PIN to the lead applicant.
6. Applicants and Co-applicants may complete the required fields, but only the Lead Applicant can submit this application.
7. All uploaded documents must be in Adobe PDF format.
8. To check that required fields have been completed prior to submission, click the Validation button. Validation will automatically occur when "Submit to RO" is selected.
9. You should view the PDF of your application prior to submission to allow you to verify content, print or save your application. It is the responsibility of the lead applicant to ensure that all documentation is included and that page lengths are not exceeded. Please refer to the checklist provided.
10. Clicking "Submit to RO" will submit your application to your local Research Office (RO) for approval. If your research office approves your application, it will be submitted to SFI and you will be notified when this occurs.
11. The Research Centres Phase 2 FAQ document is available on the SFI website at the following [link](#).

Please ensure to use unencrypted, non-password protected PDFs created using either Adobe or Microsoft Word PDF converter software only.

Mr. JJ Abrams

Director

anotherguy@test.fake

Nationality:
Citizenship:

Modify

Continue

Submission Process - SESAME

- **Proposal Title** – existing name of the Centre_Phase 2
- **Duration of Grant requestion (in months)** – Select 72 from drop down (no other options)
- **Resubmission** – Select No (unless you have been instructed to select otherwise by SFI)

▼ Proposal Summary

Proposal Title

(max. 30 words)

In the event of this application being successful, this title may be published. **Please ensure it does not contain personal or confidential information.**

CONFIRM_Phase 2

28 words left

Proposal ID

21/RC/5924_P2

Duration of Grant requested (in months)

72

▼ Resubmission

This section does not appear on the Proposal Document PDF

Does your proposal relate to a previously submitted application to any SFI scheme?

☐ Yes ☐ No

Submission Process - SESAME

CONFIRM_Phase 2

▼ Research Alignment

Primary Priority Area

Please Select ▼

Secondary Priority Area

- ☐ Priority Area A - Future Networks, Communications and Internet of Things
- ☐ Priority Area B - Data Analytics, Management, Security, Privacy, Robotics and Artificial Intelligence (including Machine Learning)
- ☐ Priority Area C - Digital Platforms, Content and Applications, and Augmented Reality and Virtual Reality
- ☐ Priority Area D - Connected Health and Independent Living
- ☐ Priority Area E - Medical Devices
- ☐ Priority Area F - Diagnostics
- ☐ Priority Area G - Therapeutics
- ☐ Priority Area H - Food for Health
- ☐ Priority Area I - Smart and Sustainable Food Production and Processing
- ☐ Priority Area J - Decarbonising the Energy System
- ☐ Priority Area K - Sustainable Living
- ☐ Priority Area L - Advanced and Smart Manufacturing
- ☐ Priority Area M - Manufacturing and Novel Materials
- ☐ Priority Area N - Innovation in Services and Business Processes
- ☐ Other - Area under SFI's Legal remit where there is convincing evidence that there be significant potential for economic, and/or societal impact

Research Area - Primary

▼

Research Area - Secondary

▼

Please describe how your proposal is aligned with SFI's legal remit

(max. 250 words)

250 words left

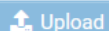
SESAME – Lead Applicant

▼ Lead Applicant Details

Lead Applicant % Commitment

Lead Applicant CV

(max. 7 pages)



Upload

CV template in Appendix B of call document

▼ Please provide supervisory experience to date (Lead Applicant)

Masters Students
graduated:

PhD Students graduated:

Masters Students
currently supervising:

PhD Students currently
supervising:

Other Staff currently
supervising:

NB - Lead Applicant and all Co-Applicants must link their SESAME Research Profiles to an ORCID ID before an application can be submitted. If this is not completed submission is not possible , see Validation step

▼ Co-Applicant Details

Addition of Co-Applicant(s), where applicable
Co-Applicants must log in and complete required fields

Add Co-Applicants:

Add

SESAME – Linking ORCID ID

- ORCID provides a unique identifier for all researchers, which can then be linked to their different research works across different platforms
- ORCID ID is entered through 'Connect to ORCID' function under the 'Identifiers' tab of the researcher's SESAME profile

GENERAL ADDITIONAL CONTACT INFORMATION **SFI PIN/ORCID ID** REPORTS

Researcher ID: 1122343

SFI PIN Number: AB41 8BS5 A55C CE3X XXXX X ?

ORCID ID:

Connect to ORCID

Photo:

Upload

Take Picture

◀ BACK

Save

SESAME – Assignment of Co-Applicants

- Co-Applicants added by Lead Applicant to application
- Required information
 - Researcher's last name
 - Researcher's SFI PIN (SFI PIN/ORCID ID tab of Researcher's profile)
- If a Co-Applicant is not registered with SESAME, they need to contact their Research Body to create an account

▼ Co-Applicant Details

Addition of Co-Applicant(s), where applicable
Co-Applicants must log in and complete required fields

Add Co-Applicants:

 Add

▼ Research Funding

Current, pending or expired support of ap

To edit existing entries, click on 'Add from

Add from Profile

Create New

For each current and pending grant liste

(max. 1000 words)

Add Co-Applicants — Mozilla Firefox

https://sesamedev.sfi.ie/s_viewpagefield.jsp?fieldid=1744934&codedid=eU99OHBgBDIzI0tZJm5WC

Assign Co-Applicant


All Co-Applicants are required to link their SESAME Research Profiles to an ORCID iD before an application can be submitted.

Researcher SFI PIN

Researcher Last Name


Submission Process for Co-Applicants

- For Co-Applicants, the application will be available through their SESAME account on the 'Applications Pending Action' tile of their home page

Welcome to your SESAME portal Researcher Contact 

Please note, regarding call deadlines, we cannot guarantee a response to helpdesk tickets logged within an hour of the call deadline.

[Create a helpdesk ticket.](#)


Profile

3
Applications Pending
Action

2
Scientific Reports
Pending Action

0
Financial Reports
Pending Action

0
Budgets Pending
Action

0
Applicant Response
Pending Action

0
Other Items Pending
Action

Applications Pending Action

1-2 of 2



Proposal ID	Proposal Title	Lead Applicant	Programme Type	Status	Created Date	View/Edit
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21/RC/5923_P2	Example_Research_Centre_Phase 2	JJ Abrams	Research Centres Phase 2	Full Proposal - In Preparation	28/10/2021 11:28	View Proposal
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SESAME – Co-Applicant Requirements

1. Link to ORCID ID in own research profile
2. Upload CV using template in Appendix 2 of Phase 2 call document
3. Complete all

Co-Applicant Details

Addition of Co-Applicant(s), where applicable
Co-Applicants must log in and complete required fields

Add Co-Applicants: [Add](#)

Name	Organisation
Dr. Researcher Contact	SmartSimple Test University
Co-Applicant Name	ORCID Connected
Dr. Researcher Contact	Yes

Complete Fields — Mozilla Firefox (Private Browsing)

https://sesamedev.sfi.ie/s_viewpagefield.jsp?fieldid=1743701&codedid=aw5YFWVOOiQKS3FfHg0IF...

Co-applicant Details. This section is to be completed by the co-applicant.

[Upload / View CV](#)

[Complete Fields](#)

Upload CV — Mozilla Firefox (Private Browsing)

https://sesamedev.sfi.ie/s_viewpagefield.jsp?fieldid=1743329&codedid=aw5YFWVOOiQKS3FfHg0IF...

Co-applicant CV in PDF format. This section is to be completed by the co-applicant.

CV: [Upload CV](#)

SFI Grants and Awards

☐ Submission of Grants and Awards T requirements; that the governing research is from another source

File Upload — Mozilla Firefox (Private Browsing)

https://sesamedev.sfi.ie/s_fileattachment.jsp?fieldid=1743326&entity=91&codedid=aw5YFWVOOiQKS3FfHg0IF...

Select File: [File](#)

Maximum file size: 2 GB

Allowed File Types: pdf

[Upload](#)


Submission Process for Co-Applicants

- If the Lead-Applicant is logged in – the record is locked (indicated at bottom of application page – see below)
- Co-Applicants can still access application and complete all required fields
- However, only the Lead Applicant can submit the proposal and the Lead Applicant will not be able to submit if a Co-Applicant is logged in!!
- Please make sure all Co-Applicant details are completed well in advance of the deadline.

▼ Additional Application Details

Created Date: 28/10/2021 11:28:26

**Full Proposal Application
Deadline Date:** 30/03/2022 13:00:00

 This record is locked. Checked out by JJ Abrams (11 November 2021 9:57AM)

SESAME – Co-Applicant Tracking

- Co-Applicants can track their progress in the application
 - A table can be found below the “Co-Applicant Details” section
- Applications cannot be submitted unless all Co-Applicants have completed the following
 1. ORCID ID connected ✓
 2. CV uploaded ✓
 3. All required fields completed ✓
 4. Research Funding section ✓ (not included in the table)

▼ Co-Applicant Details

Addition of Co-Applicant(s), where applicable
Co-Applicants must log in and complete required fields

Add Co-Applicants:



Name	Organisation	Email	% Commitment	Declaration of Co-Applicant
Dr. Researcher Contact	SmartSimple Test University	contact@email.com.fake		Upload / View CV Complete Fields

Co-Applicant Name	ORCID Connected	CV Uploaded	Completed fields
Dr. Researcher Contact	Yes	No	No

Checklist – Co-Applicants

Prior to SESAME Application going live please check the following

- Is the Co-Applicant registered on SESAME with SFI PIN?
- Is the Co-Applicant Research Funding History up to date?
- Is the Research Profile on SESAME linked to ORCID ID?
- Completed required co-applicant fields on application page in SESAME?
- Do Co-Applicants have the correct CV template?


Given the large number of co-Applicants in each Research Centre, it is the responsibility of the Lead-Applicant to ensure that this activity is co-ordinated well in advance of the submission deadline

Funded Investigators

- CV not required
- Summary information entered in the Collaborator section

▼ Collaborator Details

Addition of Collaborator(s), where applicable

Assign Collaborators:  Add

Name	Organisation	Email		
Dr. Mark Daly	Science Foundation Ireland (SFI)	mark.daly@sfi.ie	Edit	Remove

Assign Collaborator

Organisation

Department

Prefix

First Name

Last Name

Job Title

Collaborator Type

Email

Address 1

Address 2

City

Country

Postal Code

[Clear Fields](#)

[Assign Collaborator](#)

[Close](#)

Main Body of Proposal

- In Addition to the Keywords, Scientific Abstract, and Lay Abstract sections that are required, 3 programme documents (in pdf format) must be uploaded later as part of the submission process
 1. Progress Report
 2. Phase 2 Proposal
 3. Cost-Share Document

▼ Main Body of Proposal

Keywords

(max. 15 words)

15 words left

Scientific Abstract

(max. 200 words)


200 words left

Lay Abstract

(max. 100 words)

▼ Programme Documents


Progress Report

 Upload

Phase 2 Proposal

 Upload

Cost-share Document

 Upload

Ethics and Sex/Gender Dimension

- Each Centre will be asked if there is any ethical aspect to their research. Selecting 'Yes' for research involving human participants will cause more questions to appear.
- Each Centre is asked to consider if there is a sex/gender aspect to their research. Selecting 'No' will prompt the applicant to explain why there is no sex/gender dimension to their research.

▼ Ethical Issues

Science Foundation Ireland requires evidence that relevant ethical and regulatory approval has been granted Funded Investigators ing human or animal subjects as well as human cells/tissues prior to research commencing.

Submission of an application to Science Foundation Ireland represents an agreement by the applicant to obtain the relevant approval for any research which requires ethical and/or regulatory approval prior to the commencement of the research.

Does your research involve the use of animals?

☐ Yes ☐ No

Does your research involve human participants, human biological material, or identifiable/potentially identifiable data?

☐ Yes ☐ No

▼ Sex/Gender Dimension in Research

In this section, consider how the sex and/or gender dimension impacts your research. Please consult the [Guidance for Applicants on Ethical and Scientific Issues](#) for resources on how to address the sex and/or gender dimension of research in your grant. **DO NOT** include information on how you have or will address gender equality, diversity and inclusion (EDI) in your research team/environment; your track record supporting EDI should be addressed in your CV, should you choose to highlight this. [Guidance for Applicants on Ethical and Scientific Issues](#).

To complete this section, please consider the following questions:

1. Is sex as a biological variable taken into account in the research design, methods, analysis and interpretation, and/or dissemination of findings?
2. Is gender as a socio-cultural factor taken into account in the research design, methods, analysis and interpretation, and/or dissemination of findings?

Is there a sex and/or gender dimension to be considered in your research proposal?

☒ Yes ☐ No

Please describe how sex and/or gender considerations will be integrated into your research proposal.

(max. 1000 words)

Research Funding

To be completed by Lead and Co-Applicants

- Click 'Add from Profile' or 'Create New'
- Tick relevant awards and click 'Attribute' to add to the application

▼ Research Funding

Current, pending or expired support of applicants, to be completed by lead and co-applicant(s)

To edit existing entries, click on 'Add from Profile', then open, edit and save the relevant record.

Add from Profile

Create New

For each current and pending grant list

(max. 1000 words)

1000 words left

Transaction Attribution — Mozilla Firefox

https://sesamedev.sfi.ie/ucif/in/uc_attribute.jsp?trsobjectid=1102951&transobjtype=2&opp...

Personal Transactions

		Start Date	End Date	Amount of Funding Allocated to PI	Funding Body	Funding Programme	Status
<input checked="" type="checkbox"/>	Open	2021-11-10	2021-11-26	€10,000.00	Private Enterprise	Test Programme	Current
	Attribute						
	Close						

Submission Process - SESAME

- ‘Total funding request amount (in €)’ field – read-only

▼ Proposal Summary

Proposal Title

(max. 30 words)

In the event of this application being successful, this title may be published. **Please ensure it does not contain personal or confidential information.**

Example_Research_Centre_Phase 2

28 words left

Proposal ID

21/RC/5923_P2

Total funding request amount (in €)

€967,171.00

Duration of Grant requested (in months)

72

- To populate this field, complete the *Budget* section and click ‘save draft’ at the bottom of the application page

▼ Budget

Prepare Budget

Open

[Guidelines on how to complete your SFI budget](#)

Submission Process - Budget

Budget History

REQUESTED BUDGET

0 (IN EUROS)

LAST MODIFIED: 04/11/2021 14:45

APPLICATION START DATE: 00/00/0000

LEAD APPLICANT: JJ ABRAMS

PROPOSAL ID: 21/RC/5923_P2

RESEARCH BODY REF:

EXPORT AS PDF: Open

CATEGORY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	TOTAL
Staff	0	0	0	0	0	0	0
Equipment	0	0	0	0	0	0	0
Materials	0	0	0	0	0	0	0
Travel	0	0	0	0	0	0	0
Direct Costs	0	0	0	0	0	0	0

STAFF

DESCRIPTION	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	TOTAL
Total	0	0	0	0	0	0	0

+

EQUIPMENT

DESCRIPTION	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	TOTAL
Total	0	0	0	0	0	0	0

+

MATERIALS

DESCRIPTION	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	TOTAL
Total	0	0	0	0	0	0	0

+

14:45:28

Open Budget

Complete the *Budget* section and save

The budget should match the budget summary table submitted as an appendix to the proposal

Click '*save draft*' at the bottom of the application page. This will populate the *Total funding request amount (in €)* at the top of the application page

What Lead-Applicant sees

View Proposal Prior to Submission

Full Submission Document:

[Open](#)

Declaration

Submission of an application confirms acceptance of and agreement with the SFI Terms and Conditions of Research Grants; that the applicant meets eligibility requirements; that the project is in full agreement with all legal and regulatory matters governing research in Ireland; that no aspect of this project is already being funded from another source and that all details provided are correct.

☐ I Agree

Additional Application Details

Created Date:

14/06/2013 16:00:20

Full Proposal Application Deadline
Date:

02/11/2017 13:00:00

[Save Draft](#)

[Validate](#)

[Submit](#)

Research Office Information

- Once the Lead Applicant submits their application for Research Office review, the Research Body will receive an email notification to their generic SESAME email address
- The Research Office can take any one of the following actions in relation to the application:
 - Endorse
 - Request Revision
 - Decline Proposal
- See *Research Body User Guide for SESAME Award Management System* (page 27) - <http://www.sfi.ie/funding/award-management-system/ams-user-guides.html>

Submission Process - Key Messages

- Lead Applicant is responsible for coordinating the co-Applicants' input to the application in SESAME – set an internal deadline!
- It is the responsibility of the Lead Applicant to ensure that eligible proposals are received by SFI on, or before, **30th March 2022 at 13:00**.
- In order to safeguard against ineligibility, applicants are reminded to adhere rigorously to the guidelines in the call documentation.
- Applications not adhering to the specifications in the call documentation, or with incomplete content, will be deemed ineligible and will not be accepted for review, regardless of the date of submission.

- **Key Documents for upload:**
 - **Lead Applicant and all co-applicant CVs (PDF)**
 - **Progress Report (PDF)**
 - **Phase 2 Proposal (PDF)**
 - **Cost-share Document (PDF)**
- **Key messages:**
 - **Uploads in SESAME must be in Adobe or Microsoft PDF format only**
 - **Number of pages must not exceed the specifications for any given section**
 - **Unsolicited appendices or other unsolicited documentation are not permitted**
 - **Currency to be used is the Euro (€)**

Key Timelines

Deadline for Abstract	8th December 2021, 13:00
Deadline for submission	30th March 2022, 13:00
Postal review of progress report and proposal	Q2-3 2022
Applicant response (two week period)	Q2-4 2022
Finalise review schedule	4 weeks in advance of review
Submit presentations to SFI	3 weeks in advance of review
Oversight panel	Q4 2022

If you have a question.....

- Q&A session now
- Consult the Centres Programme Call Document & FAQ
- Contact your Research Office
- Subsequently, email Centres@sfi.ie

- We will take a few minutes to gather questions – thank you for your patience
- Please submit your text-based questions via the Zoom chat function
- We will answer as many of these questions as we can today, but any outstanding questions will be resolved in an updated FAQ document that we will post on the Phase 2 Call page.
- We will post a recording of the webinar portion of today's meeting on the Phase 2 Call page

Q&A Session

The Q&A session will start in 10 minutes.
Thank you very much for your patience